



COUNTY OF FRESNO
invites applications for the position of:

SENIOR PLANNER

SALARY: \$33.17 - \$42.45 Hourly
\$2,654.00 - \$3,396.00 Biweekly
\$5,750.33 - \$7,358.00 Monthly
\$69,004.00 - \$88,296.00 Annually

OPENING DATE: 03/27/17

CLOSING DATE: Continuous

POSITION DESCRIPTION:

APPLICATIONS MUST BE SUBMITTED ONLINE ONLY

APPLY IMMEDIATELY AS THIS RECRUITMENT MAY CLOSE AT ANY TIME

Fresno County's **Department of Public Works and Planning** is offering a rewarding and challenging career opportunity as a **Senior Planner** in the **Development Services Division**.

The Department of Public Works and Planning combines several interrelated functions under centralized administration. These functions include land use planning and development services, building services, resources, community development, parks/grounds, capital projects and public works.

Senior Planners perform the more complex professional and technical planning functions including research and analysis, evaluating data related to social, housing, economic, population, environmental, agricultural land conservation, resource conservation and land use trends; facilitates citizen participation in the planning process; and supervises both clerical and professional staff.

Candidates possessing strong interpersonal skills, initiative, independent sound judgment, a high degree of maturity, as well as exceptional analytical, supervisory, and management aptitude are highly desired.

Note: The eligible list established from this recruitment may be used to fill both extra help and permanently allocated positions. Individuals selected for extra help appointment may be transitioned to a permanently allocated position at a later date as authorized by the Fresno County Personnel Rules.

Positions in this classification are in Medical Group I - Light Physical Activity (Personnel Rule 8). This group includes positions which require only light physical effort and may include lifting of small, light objects and some bending, stooping, squatting, twisting, and reaching. Considerable walking or standing may be involved.

Eligible candidates must be able to perform the essential functions of the position with or without reasonable accommodation.

SAMPLES OF DUTIES:

[Please click here to review the Samples of Duties.](#)

KNOWLEDGE, SKILLS AND ABILITIES:

[Please click here to review the Knowledge, Skills and Abilities.](#)

MINIMUM QUALIFICATIONS:

Education: Possession of a bachelor's degree that is acceptable within the United States' accredited college or university system, in Urban or Regional Planning, Engineering, Geography, Architecture, Public or Business Administration or closely related field.

Experience: Three (3) years of full-time, paid work experience equivalent to that gained as a Planner with Fresno County.

License: Possession of a valid Class "C" driver's license, or equivalent.

TO PREVENT THE DISQUALIFICATION OF YOUR APPLICATION, PLEASE NOTE:

- Applicants must meet the minimum qualifications for this position by the filing deadline.
- A completed Fresno County employment application is required; (must be current, complete and accurate; amendments will not be allowed after the filing deadline).
- Resumes and attachments are not accepted in lieu of a completed employment application.
- Please fully list your education/work experience including current position. Failure to list current and complete education/work experience within the job application (including employment with the County of Fresno) will result in the disqualification of your application.
- In the Education section of your application please provide complete information for each school attended. Please provide the school's name, school's location, the type and number of units earned (semester or quarter), and which major or program was completed. Failure to completely list education within the job application will disqualify the applicant from consideration.
- College/university transcripts may be requested to verify completion of the required degree.
- If you have completed education in a foreign college or university and are using this education to meet the minimum qualifications, you must provide documentation that the foreign education is comparable to that received within the United States' accredited college or university system or your application will not be accepted. Documentation must be provided by the closing date and time of this recruitment. You may either attach a copy to your online employment application, fax a copy to (559) 455-4788, Attn: Salvador Espino or hand deliver a copy to our office.
- Your valid driver's license must be listed on your application or your application will not be accepted.

SELECTION PROCESS:

Depending upon the number of applicants meeting the minimum qualifications and filing requirements, applicants may be scheduled for the process listed below:

- Oral Examination. An oral examination includes a panel consisting of at least two members within a similar field of expertise as the vacancy. Candidates are asked structured questions and must respond orally to allow the panel to evaluate the specific qualifications of each applicant.

Successful candidates will be placed on an employment list, effective for a minimum of 3 months (the employment list established may be extended for an additional 12 months) and certified in final rank order as vacancies occur.

REQUIRED APPLICATION MATERIALS:

- Fresno County Employment Application (must be current, complete and accurate; amendments will not be allowed after the filing deadline).

Application materials must be submitted online only via our website by the closing date and time of this recruitment. Applications submitted via U.S. mail, in person in our office, email or fax will not be accepted. Resumes and attachments are not accepted in lieu of an application.

HOW TO APPLY:

Applications must be submitted online only. An online application can be found at: <http://agency.governmentjobs.com/fresnoc>

Open Job Information Flyer and click "Apply" to begin the online application process. Failure to complete the job application or failure to follow the application instructions will result in the disqualification of the applicant. Amendments will not be accepted after the filing deadline.

Once the filing deadline has passed, you may check the status of this recruitment at any time by logging on to: <https://www.governmentjobs.com/Applications/Index/fresnoc> .

Please be advised that it is the applicant's responsibility to notify Human Resources of any mailing address and telephone number changes. Notices sent via U.S. mail from Human Resources are not forwarded ("Return Service" is requested, therefore mail will not be sent to a forwarding address).

The County of Fresno is an Equal Employment Opportunity Employer. It is the policy of Fresno County to provide employment opportunity for all qualified persons. All applicants will be considered without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition, genetic information, or denial of medical and family care leave, or any other non-job-related factor.

REASONABLE ACCOMMODATIONS - The County of Fresno is committed to providing reasonable accommodation to applicants as required by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing Act (FEHA). Qualified individuals with disabilities who need a reasonable accommodation during the application, examination or selection process may contact *Human Resources* at (559) 600-1830 at least five days prior to the scheduled date or deadline.

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Analyst: Salvador Espino

County of Fresno, Human Resources
Employment Services Division
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(559) 600-1830

Position #17-0059
SENIOR PLANNER
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